Scottsdale Primary School School Bus Code of Behaviour Policy



**School Bus Code of Behaviour 2016**

**Purpose**

This policy has been developed to maximise the safety and comfort of all people travelling on school buses. Students who use school buses must agree with the Code of Behaviour outlined below. This Code of behaviour has been developed between the School and the Bus Contractors. The Bus Contractors have the primary Duty of Care for students travelling on their buses. The school only becomes involved at the request of the Bus contractors.

**Scope**

The policy covers the expectations of bus contractors and drivers, bus captains, parents and students, the process for dealing with unacceptable behaviour or complaints and the consequences for breaching the code of behaviour.

**BUS DRIVERS and CONTRACTORS**

Drivers of school buses are responsible for the safety and well-being of all students carried on their buses. They must ensure:

* All students are seated prior to driving off
* That students are encouraged to wear seat belts; if sitting in a front seat, they must be worn
* Their manner of speaking to students is appropriate
* Passengers keep all parts of their body inside the bus
* Bus Captains are supported
* Have primary duty of care whilst the student is on the bus

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **CONTRACTOR DETAILS** | **RUN** | **DRIVER** | **DRIVER’S PHONE** | |
|  |  |  | Home | Mobile |
| **Target Transport** | **Bridport** | Tina Casboult | 63 523 165 | 0407 271 635 |
| *390 Ten Mile Track Scottsdale 7260* |  | David Casboult | 63 523 165 | 0407 277 542 |
| 63527362 |  | Melissa/Travis Targett | 63 527 362 | 0418 140 421 / 0417 300 967 |
| **Yvonne & Noel Gerke** | **North Scottsdale** | Peter Simmons | 63 522 090 |  |
| *Bridport Road Scottsdale 7260* | **Springfield**  (via Highway) | Rodney Martin | 63 524 388 | 0448 822 314 |
| 63 561 495 / 0409 561 495 |  | Noel Gerke | 63 561 495 | Yvonne - 0409 561 495 |
| **Tubby Kettle** | **West Scottsdale** | AM |  | PM |
| *354 Lietinna Road Lietinna 7260* |  | Tubby | **Mon** | Kerry |
|  |  | Tubby | **Tues** | Kerry |
| 63 522 152 |  | Tubby | **Wed** | Kerry |
| 0497 567 070 |  | Tubby | **Thurs** | Kerry |
| Pauline: 0400 983 251 |  | Tubby | **Friday** | Kerry |
|  |  | Kerry Hayes |  | 0427 523 217 |
| **Robin Gerke** | **South Springfield** | Basil Jones | *use Robin's phone numbers* |  |
| *16 Smith Street Scottsdale 7260* | (via Minstone Rd) |  |  |  |
| 63 522 038 / 0419 522 038 | **Cuckoo** | Peter Fenton | 63 523 053 | 0409 199 864 |
|  | **Nabowla** |  |  |  |
|  | **Lades Estate** |  |  |  |
|  | (Ringarooma / Legerwood) | Robin Gerke | 63 522 038 | 0419 522 038 |
| Casual Drivers |  | Craig Briggs |  | 0428 607 076 |
|  |  | Trevor Krushka | 63 523 149 | 0417 164 861 |
| **Craig Lester** | **Branxholm** | Greg Blackwell | 63 523 235 | 0409 198 302 |
| *35 William Street Scottsdale 7260* |  |  |  |  |
| 63 522 130 / 0409 172 297 |  |  |  |  |
| **Kate McPherson / David King** | **Little Bus - Winnaleah** | Kate McPherson  David King | 63 542 109  63 542 251 | 0439 827 354  0419 130 912 |

**BUS CAPTAINS**

The bus captains’ roles are to:

* Check attendance in bus lines in the afternoon
* Ensure students are seated promptly
* Report inappropriate behaviour to the bus driver and, if necessary, to Senior Staff at school if the behaviour occurs in the school grounds

**PARENTS**

Parents of bus children are responsible for making their children aware of the ***Code of Behaviour*** and the need to adhere to it. It is also important they encourage their children to report any concerns about their bus. Parents are asked to park on the same side of the road as the bus stop to prevent children from having to cross roads. Parents have primary duty of care when students are walking to the bus stop, at the bus stop and after departing the bus and making their way home.

***Parent Concerns –*** If parents have concerns they should follow the flowchart below until resolution is achieved. Parents are **not** to reprimand students either on a bus or at bus stops.

If unresolved

Report to Bus Driver

Report to Bus Contractor

**STUDENTS**

Students travelling on school buses are required to adhere to normal standards of discipline and behaviour.

While travelling on a bus, students are required to:

* Remain seated at all times and occupy a particular seat if directed by the bus driver
* Eat or drink **only** if allowed by the bus driver
* Talk quietly
* Place litter in bins on the bus or into school bags
* Keep their body entirely inside the bus unless getting on or off the bus
* Keep the school bus and school bus equipment clean and free from damage
* Wait until the bus leaves before moving from the bus stop

**CONSEQUENCES OF BREACHING THE CODE**

***Level 1 Level 2 Level 3***

Continued Inappropriate Behaviour

Continued Inappropriate Behaviour

Inappropriate Behaviour

Parents Informed by bus driver  
& asked to counsel student

Student suspended from bus travel for negotiated time period

Warning by Bus Driver

Ratified by School Association:

Review Date:

|  |  |
| --- | --- |
| Authorised by: |  |
| Position of authorising person: |  |
| Date authorised: |  |
| Developed by: |  |
| Date of last review: |  |
| Date of next review: |  |
| This document replaces: |  |